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RTCA and CLT MEETING NOTES

DATE: 11/18/25

WHERE: Videoconference

TIME BEGUN: 10:00 a.m.

PURPOSE: Review work done and plan remaining to-do list

PRESENT: K Knight Pace, RTCA, D Story, CLT, J Cadieux, CLT

DISCUSSION:

Charette Summary:

- Good attendance except for federal agencies because of shutdown.
- KPB Mayor has voiced support and will be submitting FLAP application for us. He spoke of placing the borough behind the program. Offered software from Planning department for community outreach if they own it. Gave us assistance from KPB Grant specialist. Has already had a meeting with DOT stating that an R1 project on the town road is unacceptable.
- Also had the Director of State Parks, Ricky Gease, present. Once focused, he provided practical steps to advance the project. Having RG and the Mayor collaborate was helpful.
- We missed Kristin's skills at the Charette but DS did a good job leading the event.

FLAP

- They have extended deadline for application to Dec 14th.
- Still needing joint endorsements from USFS and USFWS but are working with them on the FLAP application. Steve Miller of KNWR forwarded joint endorsement to Andres Bustamante and encouraged him to provide what we need. We need USFWS Refuge Chief for our area, region 7, and US Forest Supervisor signatures on the joint endorsement forms.
- Do we need Bureau of Land Management, (BLM) and Army Corp of Engineers (ACE) joint endorsements? All BLM lands in our area are managed by USFS. None of the lands we will be impacting are managed-by ACE. So likely we don't need those joint endorsements at this point. We can pursue them if needed.
- K Pace reached out and asked who is the regional Chief of USFWS. karlin_itchoak@fws.gov appears to be the USFWS Assistant Regional Director, National Wildlife Refuge System, Alaska System.
- KP said, boyd_blihovde@fws.gov is the Refuge Supervisor for the R7 program and appears to work pretty closely with Karlin to cover all things related to R7 Refuge leadership, so if you need to connect with Karlin but aren't getting a response, you can try Boyd.

Story Map:

- Savannah has been busy with two other jobs and is starting her own business. There was a death in the family.
- She works 10 hrs./wk for RTCA. That takes her hours available to us to sometime in February, 2026. DS will reach out to her in the coming weeks to finalize any changes and administrative controls for CLT.

Final Products:

- JC had been attempting to get final products in original formats. Found in final products folder.
- B Lexmond offered to clean up the trifold.
- JC will double check with ST if it's okay that BL fixes the few glitches he found. Asked about horizontal panel amidst the other vertical ones. DS hasn't got a strong feeling about it either way. Horizontal works for mailer. Wants to eliminate highlighting but we have a lot of the printed docs available as is for now. (Done via email and document has been forwarded to BL)
- KP will place this on agenda for future meeting.
- Might we have a copy with a vertical panel and one as is with the one horizontal panel? JC will ask ST if she minds BL working on that. (JC asked BL if he can create this.)

RTCA:

- Zach Babb, Program Manager for AK RTCA, is moving to Death Valley. Last day with AK group is Nov 27th.
- K Pace will become Acting Director of AK RTCA for next three years. She will be the only federal employee of RTCA here.
- KP is hoping to hire another Conservancy Fellow. Not sure of the timeline.
- Federal budget is only till Jan. 30. 2026.
- Going forward, once ZB is gone, KP will be able to link groups with others in Lower 48 but she won't be able do Project Management as she has in the future.
- KP wants to keep linking us to other specialists including those who do pro-bono work on e.g. site design, etc.

ACTION ITEMS:

- Next meeting Dec 9th. Hoping Savannah can make it. Will discuss final products
- KP:
 - Action Items List and where we are in it
 - In the short-term, Joint Endorsement forms, contacts KP has and can pass along to us will be helpful.
- DS one on one with ST on products and how to work with them. JC will sit-in on this session for information only. She will not likely ever edit these products due to software specificity.
 - Can DS do simple updates? DS has that software. JC does not.
 - BL can help us with Illustrator software knowledge and future updates of any significant level.
- ARC GIS Story Map
 - J Matley, web designer, likely won't be an asset for work on the Story Map.
 - We will likely need to engage someone with GIS skills to further update the Story Map in the future.

- JC will contact ST prior to giving BL the go-ahead on the trifold updates. Will ask about a second version of trifold with a vertical panel. (Contact made via email. She is happy to have BL do the edits since she is so busy.)

TIME ENDED: 10:59 a.m.